



CHIJ Our Lady of the Nativity

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31 March 2017

Ref: 2017OLN_0245

Dear Parents / Guardian

AN APPEAL FOR SPONSORSHIP FOR CHIJ OLN FUN FEST ON 30 JUNE (FRIDAY) 2017

1. Our school will be organising a food and games carnival - the **CHIJ OLN FUN FEST**, to raise funds for *Project Dream*. *Project Dream* was initiated last year in conjunction with MOE's announcement to upgrade the physical facilities at CHIJ Our Lady of the Nativity (CHIJ OLN) as part of its national plan to support a more holistic education in our schools. As a result of this exercise, our girls will enjoy better facilities, e.g. an Indoor Sports Hall, Outdoor Experiential Learning Space, Fitness Playground and other new facilities.
2. **FUN FEST** will be taking place on the school grounds on 30 Jun (Friday) from 4pm to 9.30pm and parents, pupils, alumnus from the school and all well-wishers are warmly invited to the event. We hope to raise \$100,000 from this event.
3. We would like to request your kind sponsorship to defray the costs of organising FUN FEST:
 - \$50 donation: Helps offset the cost of food ingredients for a FUN FEST food stall
 - \$100 donation: Helps subsidise the cost of prizes
 - \$200 donation: Sponsors a FUN FEST stall
 - \$500 donation: Defrays the rental cost of amusement rides e.g. bouncy castle
4. We also welcome donations in kind, e.g. donation of brand-new items for the lucky draw.
5. All sponsors will be publicly acknowledged. Tax-deductible receipts would also be issued for cash/cheque donations of more than \$200, and these donations would be eligible for 2.5 times tax deduction. Names of individuals or institutions who donate \$1000 and above will be publicly acknowledged on an Honour Roll.
6. Should you be able to contribute to our fundraising efforts, please do let us know by filling in the attached form. Should you have contacts and friends who may be keen to make a donation, please do share this donation form with them.
7. We appeal to your generosity to support this event and also to spread the word to invite friends, ex-students to FUN FEST. Your donation and efforts will certainly go a long way to helping the pupils, staff and Catholic education, and on behalf of the school, I would like to thank you. If you need more information, please contact me at 6385-2455 or through email at Christina_TEO@moe.edu.sg and I would be most happy to hear from you.

Yours sincerely

Ms Christina Teo
Principal

RE: AN APPEAL FOR SPONSORSHIP FOR CHIJ OUR LADY OF THE NATIVITY
- FUN FEST 2017

<u>Donor's Particulars</u>	
Name of Parent:	Parent's Handphone:
Name of Pupil:	Class:
(1) I would like to donate the following items:	
(2) I would like to make a donation of <input type="checkbox"/> S\$50 <input type="checkbox"/> S\$100 <input type="checkbox"/> S\$200 <input type="checkbox"/> S\$500 or S\$_____.	
(Bank / Cheque No: _____)	
Cheques should be made payable to ' CHIJ Our Lady of the Nativity PERI Project '.	
Name for official receipt: [<input type="checkbox"/>] Company Name [<input type="checkbox"/>] Individual (Dr/Mr/Mrs/Mdm/Ms)	
Compulsory details for tax-deductible receipts (This will be issued only for amounts of \$200 or greater. Other amounts and donations without these details will be issued a non-tax deductible receipt)	
[<input type="checkbox"/>] ROC/ACRA/RCB [<input type="checkbox"/>] FIN [<input type="checkbox"/>] NRIC No: _____	
If you wish us to post the receipt, please indicate the address to post the receipt to. If no address is provided, we will proceed to hand the receipt over to the pupil indicated in this form.	
Address:	Postal Code:

Signature of Donor: _____

Date: _____