



## School Mission

A CHIJ School is a Christ-centered school community where all work together for the promotion of truth, justice, freedom and love, with special reference to the needs of students who are disadvantaged in any way.

## School Vision

Girls of Today for Tomorrow



## Principal's Message

We are excited to welcome our students back to CHIJ OLN, starting with our P1s on 2 January followed by the rest of the school on 3 January.

This year, we are also glad to welcome our new Vice-Principal (Academic), Mdm Wong Yen Ling, to the CHIJ OLN family.

Mdm Wong was formerly with Woodlands Primary School and we look forward to her working with us to enhance our IJ identity and holistic education for our students.

This year, we look forward too to all 11 CHIJ schools commemorating CHIJ's 170<sup>th</sup> Anniversary. The theme is "Hold On to Our IJ Dream". To mark this joyous occasion, the committee has lined up a series of events such as the Eucharistic Mass & Celebrations at the Singapore Sports Hub for all 11 CHIJ schools, service and environment projects, and the CHIJ Forum. We look forward to our students' involvement and your support in making the CHIJ 170<sup>th</sup> Anniversary a memorable one.



# General Information

## Primary 2 to 6 Arrangements for School Re-opening on Wednesday 3 Jan 2024 **IMPORTANT!**

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All P2 to P6 students are to report to school on Wednesday, 3 January 2024 by 7.25 am.

- P2 students are to assemble at the Lobby
- P3 to P6 students are to assemble at the Hall

P2 to P6 students are to bring to school the following items:

- Report book (signed)
- Story Book
- Stationery including colouring materials & a permanent black marker
- Water bottle
- Pocket money for recess where necessary
- Snacks
- Oral Digital Thermometer (ODT)

Your child's teachers will let her know what to bring to school for the subsequent days.

Given that P2 to P6 students are familiar with the school, we seek your understanding that parents / guardians / care-givers will not be allowed into the school.

## Updating of the Student Details Form (SDF) and Medical Conditions

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You will be receiving a notification on the update of the SDF on Tuesday 2 January 2024 for you to update your and your child's information: Contact details, medical conditions and other personal particulars.

At the end of the PG notification, do click 'Yes' at the end of the PG notification to enable us to also collect your child's

dietary preference for our records. This would be useful, e.g. for school camps.

Please complete the necessary update of information via the [Student Details Portal](#) by **Wednesday, 31 January 2024**.

In addition, if your child is bringing medication / inhalers to school, please ensure that her Form Teachers are aware of this.

### **School Smart Card (SSC) for P1 and P6 students**

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MOE will be conducting the yearly photo-taking exercise for all students in Primary One (P1) and Primary Six (P6) for the purpose of generating the School Smart Card (SSC). The photo-taking will be conducted by Transit Link's appointed vendor on behalf of MOE. The SSC serves as the student's identification card and can be used for concessionary travel on public transport and to borrow library books from the National Library Board and the school's library, amongst other usage.

The photo-taking session for P1 and P6 students will be conducted during school hours on **Friday, 12 January 2024**. Your child will need to be in her school uniform (i.e. school blouse and pinafore) for the photo-taking session. If she has a PE lesson that day, please ensure that she has her school blouse packed in her school bag. Do ensure that your child's hair is neat and tidy.

P1 students should be able to get their SSC by April 2024. For P6 students, the photo taken that day will be used for the SSC issued in 2025 when she goes to Secondary 1. For P1 students, while pending the receipt of the SSCs, they can continue to use the Child Concession Card for free travel on public transport until 30 April 2024.

## **Revision in Canteen Food Prices**

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Due to inflation and the increase in GST, the costs of ingredients have increased substantially. The school has met with the canteen stallholders and both parties have come to an agreement as to the revised food prices. This will allow the stallholders to continue serving the school and the girls.

The increase in prices for set meals and side dishes is capped at \$0.50. Each set meal with a set of fruit will start from \$2.50. This will take effect from Tuesday, 2 January 2024.

## **School Organiser**

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Each child will be issued a School Organiser in Term 1 Week 1. All parents are encouraged to browse through the organiser to familiarise themselves with the information it contains. The School Organiser can also be used to communicate with your child's teachers. Please remind your child to keep it safe as there will be no replacement for lost or damaged organisers.

## **Inculcating a Sense of Responsibility** Reminder

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Please do not bring books, bags, money etc., at the request of your child. Should your child forget to bring the items for that day, all she needs to do is to highlight the fact to her teachers. The teachers will do the necessary to ensure that she is able to participate in the lessons.

We seek your cooperation to inculcate in our students the need to be responsible and take ownership of their learning in school.

## **Birthday Gifts and Goodies** Reminder

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This is a reminder that the school does not accept goodie bags or food items from parents to be given to a child's classmates for birthday or other celebrations.

## **For P3 only - Gifted Education Programme (GEP)**

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The tentative schedule is as follows:

- GEP Screening Exercise - 15 August 2024 (Thursday)
- GEP Selection Exercise - 15 and 16 October 2024 (Tuesday and Wednesday)

## **Bookshop Operating Hours**

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The bookshop supplier is BL Marketing Pte Ltd and the operating hours (for parents) are as follows:

	<b><i>2 to 5 Jan 2024 only</i></b>	<b>From 8 Jan onwards</b>
<b>Monday to Friday</b>	2.00pm to 4.00pm	11.30am to 12.30pm

School uniforms tailored by Magdalene Sewing Centre are available for sale at the school bookshop only from Monday, 8 January 2024 onwards.

## Tentative School Closure Dates for 2024

We would like to share the tentative school closure dates for 2024:

Date / Day	Event
1 Jan / Mon	New Year Public Holiday
10 - 12 Feb / Sat - Mon	Chinese New Year Public Holiday (Please take note that eve of Chinese New Year i.e. Friday 9 February 2024 is a half day)
13 Feb / Tue	Chinese New Year School Holiday
9 - 17 Mar / Sat - Sun	Term 1 School Holiday
29 Mar / Fri	Good Friday Public Holiday
10 Apr / Wed	Hari Raya Puasa Public Holiday
23 Apr / Tue	Home-Based Learning (HBL)
1 May / Wed	Labour Day Public Holiday
22 May / Wed	Vesak Day Public Holiday
23 - 24 May / Thu - Fri	Parents-Teachers-Student Conference (PTSC)
25 May - 23 Jun / Sat - Sun	Term 2 School Holiday
1 Jul / Mon	Youth Day School Holiday
26 Jul / Fri	HBL due to P6 Preliminary Examinations
9 Aug / Fri	National Day Public Holiday
13 - 14 Aug / Tue - Wed	PSLE Oral
30 Aug / Fri	Teachers' Day School Holiday
31 Aug - 8 Sep / Sat - Sun	Term 3 School Holiday
13 Sep / Fri	PSLE Listening Comprehension
4 Oct / Fri	Children's Day School Holiday
31 Oct / Thu	Deepavali Public Holiday
5 Nov / Tue	School Administration Day
13 Nov / Wed	GRACIA! Celebrations
14 - 15 Nov / Thu - Fri	Parents-Teachers Conference (ePTC)

Date / Day	Event
16 Nov - 31 Dec / Sat - Tue	Term 4 School Holiday

As these are only tentative dates, please look out for updates via PG or our monthly OLN Connect.

## School Day

### School Hours - General

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Please note the official school hours for 2024:

Mondays - Fridays: 7.30 a.m. - 1.30 p.m.

Assembly will begin promptly at 7.30am and students who are not with their class for assembly at 7.30am will be considered late. As such, please ensure that you factor in time taken for your child to get to her class by 7.30am so that she can be with her class punctually.

### Recess Timing

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We will continue to have 6 recesses in 2024. The recess timing is as follows:

Level	Recess Time	Snack Time (15 minutes)
P1	10.30 a.m. to 11.00 a.m.	<i>Between 8.30 a.m. and 9.00 a.m.</i>
P2	8.30 a.m. to 9.00 a.m.	<i>Between 11.00 a.m. and 11.30 a.m.</i>
P3	9.00 a.m. to 9.30 a.m.	<i>Between 11.00 a.m. and 11.30 a.m.</i>
P4	11.00 a.m. to 11.30 a.m.	<i>Between 9.00 a.m. and 9.30 a.m.</i>

Level	Recess Time	Snack Time (15 minutes)
P5	9.30 a.m. to 10.00 a.m.	<i>Between 11.30 a.m. and 12.00 p.m.</i>
P6	10.00 a.m. to 10.30 a.m.	<i>Between 8.30 a.m. and 9.00 a.m.</i>

*\*Please pack dry and healthy snacks for your child to eat during snack time e.g. fruits, buns, biscuits.*

## **Access Timing for School Gates 2024**

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The access timing for the school gates will be as follows:

Gate	Opening Hours during School Term ( Mondays – Fridays )
Main Gate	<p>7.00 a.m. – 7.45 a.m. (only for school buses and parents who are driving their children to school)</p> <p>Should you arrive earlier than 7.00 a.m., please let your child alight at Side Gate 2 near the HDB carpark at Blk 465A.</p> <p>Parents who drive and pick up their children from school after dismissal, should wait at Side Gate 2.</p>
Side Gate 1 (Behind the bus stop)	<p>6.30 a.m. – 8.00 a.m. (the gate will be opened only if it rains)</p> <p>1.30 p.m. – 2.00 p.m. (P4/P5/P6 students will be dismissed via Side Gate 1)</p>
Side Gate 2 (Near the HDB carpark at Blk 465A)	<p>6.30 a.m. – 8.00 a.m.</p> <p>1.30 p.m. – 2.00 p.m. (P1/P2/P3 students will be dismissed via Side Gate 2)</p>



Gate	Opening Hours during School Term ( Mondays – Fridays )
	3.00 p.m. – 3.30 p.m. and 5.00 p.m. – 5.45 p.m.

## Wet Weather Staggered Dismissal

Should there be a need for staggered dismissal due to inclement weather, we will dismiss the P1 students at 1.20pm, followed by the P2 students at 1.25pm. P3 and P4 students will be dismissed at 1.35pm while the P5 and P6 students will be dismissed at 1.40pm.

## **After-School Curriculum**

### Support Lessons - P3 to P5

Support lessons will commence for **identified students** from Monday 15 January 2024 onwards. The list of identified students and the support lesson schedule will be made known and Consent Forms issued to these students, by Monday 8 January 2024 via PG.

### Higher Mother Tongue Language Lessons (HMTL) - P3 to P4

Higher Mother Tongue Language Lessons for P3 and P4 will commence from Monday 15 January 2024 onwards.

### Higher Mother Tongue Language Lessons (HMTL) - P5 to P6

Higher Mother Tongue Language Lessons for P5 and P6 will commence from Thursday 11 January 2024 onwards.

## Supplementary Lessons - P6

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Supplementary lessons will commence for all P6 students from Monday 15 January 2024 onwards. The supplementary lesson schedule will be made known and Consent Forms issued to these students, by Monday 8 January 2024 via PG.

## Co-curricular Activities (CCA)

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CCA will commence from Monday, 15 January 2024 onwards. The CCA schedule will be published on the school website under the 'Learn @ IJ OLN' tab by Tuesday, 2 January 2024.

CCA teachers will contact you directly should there be a need for the CCA to commence earlier or should extra training days be required e.g. in preparation for competitions.

## School Rules

Please refer to the school organiser (pages 22 - 27) for more information regarding the school rules. We would like to highlight the following:

- **School Attire**

Please note that students are to wear their pinafore at knee length. If your child's pinafore is short, please purchase a longer one for her.

Students must have their iron-on name tags on their school uniform / PE attire. Name tags can be purchased from the school bookshop and ironed/sewn onto her pinafore and PE T-shirt.

Please note that students should not wear any jewellery or accessories with their school uniform. Religious items if worn should be tucked into the school blouse/T-shirt and not displayed.

- **Use of Smart Watches**

Please note that students are not allowed to wear smart watches or watches with recording functions to school. The only exception will be the POSB Smart Buddy Watch that your child is currently using at the canteen.

## **Safety Matters**

### **Keeping CHIJ OLN a Safe Environment for Students**

We seek your support to keep our school a safe environment for students:

- If your child is unwell, please ensure that she stays at home and seeks medical attention if necessary.
- If your child is an active positive case (AG+) or is a close contact of a positive case, please inform the school immediately.
- Do let us know if your child has recently been vaccinated. This would help us ensure that she does not participate in the PE classes / Sports CCAs for 14 days after the vaccination.
- Mask-wearing for staff and students in school is optional. However, if your child is recovering from respiratory-related illnesses, please encourage her to exercise social responsibility e.g., by wearing a mask, by minimising social interactions with big groups.

We appreciate your support and will continue to work with you closely to keep all students safe. Let us all do our part to exercise personal and social responsibility.

## Being Gracious & Considerate - Reminders on Safety

While waiting for your child at the gates, do give way to other care-givers if your child is not due for dismissal yet. We also seek your understanding and help not to block access to / from the overhead bridge and the passageway connecting the open-air carpark next to Block 466A to the bus stop.

Do help us to convey this message to your child's caregivers e.g. grandparents, helpers etc. if they are the ones picking your child. Let us use this as an opportunity to role model the value of graciousness to our children.

Should your child be driven to/from school, please do note the following:

- Get your child ready a few minutes before alighting and enter/exit the car quickly so as not to hold up the cars behind
- Not stop along Upper Serangoon Road especially at the bus-stop outside the school
- Not sound the horn so as to be considerate to residents in neighbouring blocks. A little patience goes a long way. Let's all be gracious as there is no need to respond in kind.
- Drive carefully so as to ensure the safety of students and others. Please note there can only be one line of cars once your car enters the HDB carpark (or the school in the mornings).

- If you need to leave the car, please park in an allotted space in the HDB carpark.
- The HDB carpark is most crowded 10 minutes before/after assembly and dismissal. Do adjust your drop-off/pick-up time accordingly.

CHIJ OLN has 1440 students and as such, there are large numbers of cars, caregivers, and children coming in and going out through our gates each day. Let us always be good role models for our children and their friends.

### **Temperature-Taking Exercise**

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As part of our measures to ensure your daughters' safety, we need all pupils to be familiar with the temperature-taking process. As such, there will be a temperature-taking exercise on **Wednesday, 10 January 2024**.

Please ensure that your child brings her personal Oral Digital Thermometer (ODT) daily. All P1 pupils will be given an ODT issued by MOE.

### **Students' Accident Protection Scheme for 2024**

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MOE has continued to engage Income Insurance Limited to manage the Students' Accident Protection Scheme for 2024. The insurance policy provides accident coverage related to school activities and/or co-curricular activities. The insurance premium is borne by MOE. You can refer to <https://www.income.com.sg/group-insurance-for-schools-and-centres-and-moe> for more information on the coverage.

## Home News

We warmly welcome the following staff to the CHIJ OLN family:

- Mdm Wong Yen Ling (Vice-Principal)
- Mr Dennis Chew (Teacher)
- Ms Lee Si Yinn (Teacher)
- Ms Claire Ng Gek Shan (Teacher)
- Mdm Nur Hidayah Bte Abdul Aziz (Teacher)
- Mdm Nurul Murny Bte Jubir (Teacher)
- Mdm Shanthini d/o Ramalingam (Teacher)
- Ms Tan Ying Rui (Teacher)

## Upcoming School Events

Date	Activity/Programme	Remarks
1 Jan (Mon)	New Year Day Public Holiday	
2 Jan (Tue)	School reopens for 2024 P1 students	Please refer to letter reference no.: 2023OLN_0530.
3 Jan (Wed)	School reopens for 2024 P2 - P6 students	Please refer to this issue of OLN Connect.
2 - 8 Jan (Tue - Mon)	Back to School Programme	Classes for P2 to P6 will begin on 3 Jan.
10 Jan (Wed)	Temperature Taking Exercise	All students to bring their personal ODT.
11 Jan (Thu)	Commencement of P5 & P6 HMTL classes	Please refer to this issue of OLN
12 Jan (Fri)	Photo-Taking Exercise for P1 & P6	Connect.

## Upcoming School Events

Date	Activity/Programme	Remarks
15 Jan (Mon)	Commencement of: <ul style="list-style-type: none"> <li>• P3 and P4 HMTL lessons</li> <li>• Support Lessons - P3 to P5</li> <li>• Supplementary Lessons - P6</li> <li>• CCAs</li> </ul>	
19 Jan (Fri)	P2, P4, P6 Networking	More details will be given later.
26 Jan (Fri)	P3, P5 Networking	
9 Feb (Fri)	<b>Chinese New Year Celebrations: Eve of Chinese New Year</b>	<b>All students will be dismissed at 10.30am as it is the eve of Chinese New Year. The school will be closed by 12.30pm.</b>
10 - 12 Feb (Sat - Mon)	<b>Chinese New Year Public Holiday</b>	<b>School will be closed. All students are to report to school on Wednesday, 14 Feb 2024.</b>
13 Feb (Tue)	<b>Chinese New Year School Holiday</b>	
14 Feb (Wed)	<b>Total Defence Day Celebrations</b>	More details will be given later.
21 - 28 Feb (Wed - Wed)	P3 to P5 Weighted Assessment P6 Conditioning Exercise	

*We seek your understanding that there may be changes to the schedule of activities shared in this newsletter due to unforeseen circumstances. Please refer to Parents Gateway and our [school website](#) for copies of letters issued by the school.*