



## CHIJ Our Lady of the Nativity

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2 January 2019

Ref: 2019OLN\_0009

Dear Parents / Guardian,

### **A New Beginning for 2019 (Primary 5)**

#### **1. Welcome**

Warmest greetings to you and your family for the year 2019 and a warm welcome to your daughter/ward back to school. We hope that she has had a good break and has enjoyed time with friends and family during the holidays.

#### **2. Back-to-School Programme**

The school will be conducting a Back-to-School Programme, which will take place from Wednesday 2 January to Friday 4 January during curriculum hours for all pupils. The objectives of the programme are to develop a positive class spirit through:

- a) allowing our girls time to get accustomed to their new level and class, focusing on their social emotional development, and.
- b) establishing quality teacher-student and peer relationships.

Through this programme, the girls will engage in a variety of activities to build rapport with their Form/Co-Form teachers and classmates, and to strengthen their social emotional competencies. The focus for the Primary 5 girls will be to develop their self-awareness, self-regulation and relationship management skills. We hope that these meaningful back-to-school experiences will help them transit smoothly from the middle primary levels to the upper primary.

#### **3. Students' Learning & Well-Being**

- a) Please ensure that your daughter/ward has her breakfast daily before school starts. Breakfast is important in re-fuelling her body with energy and nutrients, kick-starting the day. If she misses breakfast, your daughter/ward may feel lethargic and tired. This can lead to her having difficulty concentrating and giving her best in school. Do note that your daughter/ward can bring along healthy snacks to consume during the daily snack time.
- b) Daily homework will be written on the whiteboard together with the dates of submission. Please encourage your daughter/ward to record homework details and reminders. This will help to strengthen her organisational skills.
- c) Do check your daughter's/ward's work on a regular basis to monitor her progress closely. The subject teachers will also be requesting your signature on her books/worksheets to acknowledge her learning progress regularly.
- d) If your daughter/ward is unable to attend school for a reason, please have her submit either an official medical certificate or a letter to explain her absence once she returns to school. Where assessments are concerned, she will need to submit an official medical certificate.
- e) The Form/Co-Form Teachers would have briefed the girls on the School Rules and Safety Guidelines found in the School Organiser 2019 by the end of the first week. You are encouraged to reinforce the learning at home, and are requested to sign pages 27 and 32 to acknowledge that you too have read the guidelines.

- f) We would also like to find out more about your daughter/ward so that the teachers can better support her. Please complete the attached survey (Annex 1) and have your daughter/ward submit it to her Form Teacher by Friday, 4 January.

#### 4. **Class Timetable**

The class timetable has been distributed to all students on Tuesday, 2 January. In view of the Back-to-School Programme, the timetable will take effect from Monday, 7 Jan. Kindly ensure that your daughter/ward packs her school bag with only necessary items for her lessons.

#### 5. **Home-School Collaboration**

The school believes in working closely with you to develop your daughter/ward holistically. Our collaborative effort will enable us to work together to better support your child/ward in her journey.

A key communication tool used by the school is the Tok Tok Messenger app. Do refer to the website for instructions on its download and use (<http://chijourladyofthenativity.moe.edu.sg/information-for-parents/messaging-system>). The Tok Tok app will be used by the school for mass messaging from 2 Jan.

Should you have any concerns or require clarification, please contact your daughter's/ward's Form Teacher via email or Tel: 6385 2455. Alternatively, you may contact Miss Wendy Woo, Year Head (Upper Primary) at [woo\\_kah\\_wai@moe.edu.sg](mailto:woo_kah_wai@moe.edu.sg).

<b>Class</b>	<b>Form Teacher</b>	<b>Co-Form Teacher</b>
5 Faith	Mdm Norlela <a href="mailto:norlela_ahmad@moe.edu.sg">norlela_ahmad@moe.edu.sg</a>	Ms Sarina <a href="mailto:sarina_md_ismail@moe.edu.sg">sarina_md_ismail@moe.edu.sg</a>
5 Grace	Mrs Sky Frank <a href="mailto:sky_frank@moe.edu.sg">sky_frank@moe.edu.sg</a>	Ms Wendy Wong <a href="mailto:wong_wendy@moe.edu.sg">wong_wendy@moe.edu.sg</a>
5 Hope	Ms Mun Li Ting <a href="mailto:mun_li_ting@moe.edu.sg">mun_li_ting@moe.edu.sg</a>	Mr Edwin Njoo <a href="mailto:njoo_kiat_chong_edwin@moe.edu.sg">njoo_kiat_chong_edwin@moe.edu.sg</a>
5 Joy	Ms Joanne Chong <a href="mailto:chong_lai_kuan@moe.edu.sg">chong_lai_kuan@moe.edu.sg</a>	Mdm Mary Archana <a href="mailto:mary_archana@moe.edu.sg">mary_archana@moe.edu.sg</a>
5 Love	Ms Ng Hui Qi <a href="mailto:ng_hui_qi@moe.edu.sg">ng_hui_qi@moe.edu.sg</a>	Ms Janice Ou <a href="mailto:ou_niangtai_janice@moe.edu.sg">ou_niangtai_janice@moe.edu.sg</a>
5 Peace	Mrs Emily Chew <a href="mailto:tang_dan_li_emily@moe.edu.sg">tang_dan_li_emily@moe.edu.sg</a>	Mrs Vanessa Tan <a href="mailto:low_tze_lin_vanessa@moe.edu.sg">low_tze_lin_vanessa@moe.edu.sg</a>
5 Truth	Mdm Noor Hayati Bte Yusof <a href="mailto:noor_hayati_yusof@moe.edu.sg">noor_hayati_yusof@moe.edu.sg</a>	Mdm Stephanie Wu <a href="mailto:wu_li_chuang_stephanie@moe.edu.sg">wu_li_chuang_stephanie@moe.edu.sg</a>

Thank you & God bless,

Ms Christina Teo  
Principal

**Annex 1**

### Survey Form for Pupils

Dear Parent / Guardian,

Please complete this survey. The valuable information that you will be providing serves as a preliminary platform for the Form/Co-Form Teachers to know more about your daughter/ward.

<b>Name of pupil:</b>		<b>Class:</b>	
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1) List four words that best describe your child's/ward's character.

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2) What motivates your child/ward?

\_\_\_\_\_

3) What upsets your child/ward?

\_\_\_\_\_

4) What are child's/ward's interests or talents?

\_\_\_\_\_

\_\_\_\_\_

5) Besides CCA, what are the after-school activities for child/ward?

Day	Duration	Nature of Activity