



## CHIJ Our Lady of the Nativity

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Dear Parents / Guardians

### Inculcating Punctuality and Responsibility

1. We would like to thank parents/guardians who have ensured that our students arrive in school on time in Term 1. Habits are best inculcated at a young age and punctuality is a good habit that sets the tone of learning for the rest of your child's school day.
2. Each morning, pupils participate in Silent Reading followed by an assembly programme in the form of short talks, presentations or performances. Morning prayers and the flag-raising ceremony take place at 7:45am. **All pupils are expected to be in the school hall by 7.45am.**
3. However, we are concerned that each day in Term 1, about 40 students arrive in the school after 7.40 am. Many of these pupils are repeatedly late with some being late on 3 or more days. Our concern is that these girls are developing less than desirable habits where punctuality is concerned, and it would be difficult for them to eradicate such a trait once it has taken root. This would not serve them well later in life.
4. While the school will continue to encourage our students to be punctual, we would like to seek the cooperation of all parents/ guardians to continue to work with your children to inculcate the habit of punctuality by:
  - Emphasising the importance of punctuality as a desirable habit
  - Ensuring that she gets enough sleep so as to minimise the possibility of waking up late
  - Reminding her that she needs to be in the school hall by 7.45am and thus to factor in the time taken to walk to the school hall.
5. In addition, we have also noted an increase in the number of parents/guardians/caregivers coming to the General Office to drop off recess snacks, PE attire, textbooks, homework etc., that the girls had forgotten to bring to school. **We strongly urge parents/guardians to refrain from doing so as we want to encourage our students to learn to be more responsible and self-reliant.** Should any student forget to bring their pocket money or recess snacks, they can approach the General Office staff for assistance.
6. We look forward to your continued partnership and support in your daughter's learning and well-being as we begin Term 2.

Yours faithfully

Ms Christina Teo  
Principal