



CHIJ Our Lady of the Nativity

1257 Upper Serangoon Road Singapore 534793

• Tel: 6385 2455 • Fax: 6385 2012 • Email: chijoln@moe.edu.sg

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Ref: 2019OLN_0021

Dear Parents/Guardians

Permission to Bring a Handphone to School

1. As stated in the Student Organiser 2019 (p19), students are not encouraged to bring their mobile phones to school. Should a student need to contact a family member or caregiver in the case of illness or to make transport arrangements, she should approach her teacher(s) or the administrative staff in the General Office for assistance. However, in the event that you require your child/ward to bring her handphone to school, please complete the Request Slip below and ask your child/ward to hand the completed form to her Form Teacher.
2. Please note the following conditions that must be adhered to for all mobile use:
 - a. Pupils are not to use handphones during school hours without permission.
 - b. Pupils are not to allow others to use their handphone.
 - c. Should pupils need to use their handphone to contact parents /caregivers after school hours, they can do so only within the two school-designated areas, i.e, at the foyer or at the Security Guard post at Side Gate 2
 - d. Pupils are not to use the handphone to take pictures or make any form of recording within the school premises at all times.Should the above conditions not be adhered to, the handphone will be confiscated and the permission to bring a handphone to school revoked.
3. Please also note that the school will not be responsible for any loss or damage to the handphone, and that permission granted is valid for the **current year** only.

Yours faithfully

Ms Christina Teo
Principal

REQUEST SLIP PERMISSION TO BRING A HANDPHONE TO SCHOOL

Name of pupil:			
Class:		Mobile No:	

I request that my child/ward be allowed to bring her handphone to school. I have read and I agree to the conditions stated in para 2 and 3.

Name and signature of Parent/Guardian

*Please delete as necessary

Contact Number

Date